

**Friends of the LRW Library, Inc.**  
**Wednesday, September 10, 2014 - Children's Program Room, 7:00 PM**  
**Advisory Board Meeting Agenda**

- 1) Call to order by President, Mary L. Wood, and welcome to all attendees.
- 2) Secretary's report - Terri Buganski
  - a) Vote to approve May 14, 2014 Minutes
- 3) Treasurer's report - Kaat Harbeson
  - a) Vote to approve Treasurer's report
- 4) President's report - Mary L. Wood
  - a) Review of upcoming events
- 5) Vice President's report - Phil DesJardins
- 6) Library Director's report - Lisa Masten
- 7) Assistant Director's report - Karen Benner
- 8) Old business
  - a) William Landay - Library Board Annual Meeting - September 14<sup>th</sup>, 2014 - 2:00 PM  
Friends to handle the selling of books at the event - President Mary Wood and ???
  - b) Waterfall Festival- September 20<sup>th</sup>, 2014 - Sign up
  - c) Bus Trip to New York City - September 20<sup>th</sup>, 2014
- 9) New Business
  - a) Friends' Reception - October 25<sup>th</sup>, 2014 - 1:30 to 3:30 PM  
Tasks: Postcards - To be sent out by October 1, Electronic invitation  
Menu - punch, cookies, healthy food, finger foods  
Room set up - Confirm with Lynn Caley
  - b) Book Sale - November 21-23, 2014
- 10) Committee reports
  - a) Finance - Kaat Harbeson
  - b) Membership - Ann Marino
  - c) Book Sale Spring Sale - Ann Marino
  - d) Nominating - Anita Wilson
  - e) Communications
    - i) Mailing - JoAnn Cromwell
    - ii) Website (on Library site & ours) - Kaat Harbeson
    - iii) Social Media
  - f) Events
    - i) Covered under Old and New Business

g) Fundraising

- i) Friends' Corner & Café - Lisa Masten - Strategies to Promote the Friends Corner.
- ii)

h) Advocacy

i) Adopt-a-shelf

11) Friends Of Connecticut Libraries (FOCL)/United for Libraries (formerly ALTAFF formerly FOLUSA)

12) Adjournment

Upcoming Friends' Meetings:

Strategic Planning & Long Range Goals: Session 2?

Footnotes Mailing Dates: