

Friends of the LRW Library, Inc.
Wednesday, January 10, 2018 – Leinhard Room
Advisory Board Meeting Minutes

In Attendance

Executive Board: Natalie Harbeson (President), Brian Wood (Vice President), Mary Wood (Treasurer), JoAnn Cromwell (Secretary)

Advisory Board: Nora Bassell, Terri Buganski, Phil DesJardins, Daryl Googel, Ann Marino, Mary Ellen Procko, Linda Therriault, Anita Wilson

Library Staff: Karen Benner (Assistant Director)

Trustee's Liaison: Neil Ryan

Absent: Eileen Ferris, Kaat Harbeson, Lisa Masten (Director),

Meeting was called to order 7:01 PM by President Natalie Harbeson.

Secretary's Report – Linda motioned, Brian seconded and the December 2017 minutes were accepted for file.

Treasurer's Report – JoAnn and Nora motioned and seconded the Treasurer's Report be accepted for file. The negative amount under Wine and Cheese reflects a cash advance for the event.

President's Report – The next meeting will be on February 21st because of Ash Wednesday.

We received a card from Diana Young.

Vice President's Report – Brian attended the Trustee's meeting on Monday. Library Board and the town are working out details of parking lot so construction can start. They are reviewing enhancements to the bylaws before the 5K race and expectations of current members and mentorship of new members.

Assistant Director's Report – Karen reported for both her and Lisa. On January 8, Lisa, Karen, Patty Foley and LeeAnn Manke met with the Town Manager and Finance staff to review the library's budget submission for the 2018/19 fiscal year. There were no new changes made to our original budget submission. The Town Manager will be meeting with other town departments to review their budget during the week.

Lisa, Lynn and Karen visited Robert H. Lord Furniture Company to take a look at mobile shelving for the new book area. There are some great options available to us and we should receive some pricing shortly.

The winter reading kickoff for adults will take place on Thursday, January 18 from 10:00 am-1:00 pm and 4:00 – 7 pm.; children's is Saturday, January 20 at 10:30 am.

The last in the Happy Healthy New Year series, *Positive Thinking, Mindfulness and Success* is being held Wednesday, January 24 @ 6:30 p.m.

We added three new databases at the end of the year: [A to Z Databases](#): Find a business, a job or a person in the United States (replaces Reference USA)

Pronunciator (replaces Transparent languages)

[A to Z World Food](#): Over 1,400 food culture articles and recipes from 174 countries around the world. Very cool.

We will begin circulating portable power banks this week (RAZORMAX) which will give patrons a way to charge and power their devices anywhere in the library. The banks operate like a portable battery with two USB ports so people can charge two devices at once. The package will come with a USB cable for charging Apple devices, and another cable for charging Samsung and Android models.

We are offering a new technology class called "Google Everything" on Thursday, January 25 @10:30 a.m. The class is hands on and will include a brief overview and a closer look at google search, images and maps. Class is full with a waiting list!

Old Business – The Teddy Bear Clinic was attended by 15 people and had 20 clients. Thirteen volunteers helped out. We received \$7 in cash donations which were given to Human Services along with the donations of food. The donated books were brought downstairs to the book room to be sorted.

Committee Reports

Adopt-a-shelf – There are possibly several new volunteers to help.

Annual Meeting – Michelle and Natalie have suggestions.

Book Sale – May 4/5/6 at the Senior Center. Mini Media sale on March 17th.

Bus Trips – There are two scheduled on May 12th and June 2nd.

FOCL – Annual meeting will be in June, in Middletown or New Britain.

Mailing – Ready to go. May have four new volunteers.

Membership – Preparing for mailing. There are 560 Active members and 300 not renewed.

Publicity – The Wine and Cheese is in the Town Crier

Social Media – Up to 487 likes.

Website – Terri and Natalie will put up slides on the Teddy Bear Clinic.

Wine & Cheese Social – January 19, 2018. Set up starts at 4 PM. All baskets are due in ASAP with a list of items in the basket. New this year will be a separate Lottery Tree

Adjournment – Mary motioned, Terri seconded we adjourn at 8:10 PM.

Respectively submitted,

JoAnn Cromwell

Secretary