

Friends of the LRW Library, Inc.
Wednesday, April 12, 2017- Lienhard Room, 7:00 PM
Advisory Board Meeting Minutes

In Attendance:

Executive Board: Brian Wood (President), Mary Wood (Treasurer)

Advisory Board: Ann Marino, Daryl Googel, Terri Buganski, Diana Young, Mary Ellen Procko, Nora Bassell, Natalie Harbeson, Dori Womer, Nora Bassell, Kathleen Holland, Phil DesJardins

Library Staff: Lisa Masten (Director), Karen Benner (Assistant Director)

Meeting was called to order by President Brian Wood at 7:02 pm.

Secretary's report – Natalie Harbeson (acting sec'y). The January and March minutes were accepted as presented.

Treasurer's report – Mary Wood – The report was accepted as presented.

President's report – Michael Kiely has resigned from the Advisory Board and all committees. This is going to leave a big void as he was Vice President, Chair of Nominating and Co-chair of the Book Sale.

Vice President's report – none

Library Director's report - Lisa Masten

This is National Library Week.

The library will be closed Friday.

On April 18th the Town Council will finalize the budget. There have been no changes to the library's budget so far.

State Budget – the governor has proposed to defund BorrowIT (formally Connecticard). If this happens things will dramatically change as the Feds match dollar for dollar to the states.

5K Race (May 21) – fruit will be donated by the Friends.

Renovation Committee – final report will be out soon.

New Website will go live June 30th instead in the fall as originally planned.

Digital Lab (a Wish List item) – Phase I will be for digitizing pictures, filmstrips and slides. Phase II will be music. Phase III will be movies.

Assistant Director's report – Karen Benner

Staff will be using U-Tube videos & Survey Monkey for technology training which will be a more efficient way to train.

The One on One Tech for You program is very popular.

WiFi Hot Spots – there are 2 out in circulation now and they have been in circulation one week. It is too early to tell how popular they will be.

Teens – the YA collection is being weeded. They had a successful program on glass etching and other craft programs are coming up.

Old Business:

Bakeless Bake Sale: At the end of the first 2 weeks we have received \$514.00 including one donation for \$100.

Mini Media Sale: it was very popular. Many people commented that they liked the smaller sale better

Business Showcase: Saturday, April 22 – a signup sheet is going around.

5K Race: Natalie is not going to promote the 5K Friendly Fans as it doesn't seem to get any response. Comments were made from Board members who participated last year that they really enjoyed the cheering section.

Bus Trip – June 3 to Boston. May be able to have 2 buses.

Newington Waterfall Festival – September 23. The Friends will have a double booth again.

New Business:

Treats for the Staff in honor of National Library Worker Day: The staff meetings are April 19 – one in the morning and one in the afternoon. Sign-up sheet was passed around for volunteers to provide refreshments.

Summer Reading Kick Off/Touch a Truck: will be June 17th

Committee Reports

- a. *Finance* – Mary Wood: CDs still need to be re-invested.
- b. *Membership* – Ann Marino: Renewals are coming in.
- c. *Nominating* – Terri Buganski, Diana Young: please submit your nominating survey.
- d. *Mailing* – Jo-Ann Cromwell emailed her report to Natalie. There were 13 volunteers at the March mailing. 7 coffees were consumed. It took 1.5 hours to process the mailing. There was one new volunteer. Everyone had a great time while getting the work done.
- e. *Website* – the new design is up and includes a feature highlighting a member. Names are chosen randomly.
- f. *Facebook* – Natalie Harbeson: we broke 400 and have 408 likes.
- g. *Publicity* – Terri – the flyers are out for the Book Sale
- h. *Adopt-a-shelf:* no report
- i. *Advocacy:* Reminder to advocate at the town and state levels. Also a need at the federal level as the proposed budget has massive cuts to libraries as well.
- j. *Book Sale* – Ann Marino, Terri Buganski: The volunteer sheet was passed around. There will be a Decision Maker in charge for each morning, afternoon, evening as well as a key person in each room. Diana will be in charge of the iPad for credit cards
- k. *Friends' Corner & Café* – Karen Benner, Fred Berner: Brian will contact JoAnn about the refrigerator.
- l. *Fundraising:* no new ideas suggested.
- m. *Bus Trips:* see item under new business

11) Friends of Connecticut Libraries/ United for Libraries

FOCL – no report as Anita is absent

12) Adjournment – meeting adjourned at 7:42 pm

Upcoming Friends' Meetings: 5/10/17, 6/14/17 (Annual Meeting), 7/12/17 (Budget Meeting), 8/9/17 (if needed). Footnotes Mailing Dates: 5/18/17 (J/J/A), 8/17/17 (S/O)